

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

<b>1. Agency Name</b> Los Angeles Unified School District		Date Stamp 4/4/12 PW	<b>California 801</b> Form For Official Use Only
<b>Division, Department, or Region (if applicable)</b> Office of Curriculum, Instruction and School Support			
<b>Street Address</b> 333 S. Beaudry, Los Angeles, CA			
<b>Area Code/Phone Number</b> 213) 241-5333	<b>E-mail</b> susan.tandberg@lausd.net	<input type="checkbox"/> <b>Amendment</b> (explain in comment section) <b>Date of Original Filing:</b> _____ <small>(month, day, year)</small>	
<b>Agency Contact (name and title)</b> Susan Tandberg, Coordinator			

2. Donor Name and Address

Individual \_\_\_\_\_  Other Pearson Digital Learning

<u>501 Boylston St. Suite 900</u> Address	<u>Boston</u> City	<u>MA</u> State	<u>02166</u> Zip Code
--	-----------------------	--------------------	--------------------------

Curriculum

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

_____	\$ _____	_____	\$ _____
Name	Amount	Name	Amount

3. Payment Information

**Date and Amount of Payment (other than travel)** \_\_\_\_\_ \$ \_\_\_\_\_  
(month, day, year) (Round to whole dollars)

**Travel Payment Information (Round to whole dollars)** **Location of Travel** San Diego, CA

<u>February 22 - 24</u> Date(s) of Travel	<u>\$ 100</u> Transportation Expenses	<u>\$ 600</u> Lodging Expenses	<u>\$ 150</u> Meal Expenses	<u>\$ _____</u> Other Expenses	<u>\$ 850</u> Total Expenses
--	--	-----------------------------------	--------------------------------	-----------------------------------	---------------------------------

Provide a specific description of the nature and use of the payment for official agency business:

Team attended professional development on the use of digital curriculum in classrooms.

Identify the officials for whom the payment was used:

<u>Barker</u> Last Name	<u>Ken</u> First Name	<u>Coordinator, Rtl</u> Title	<u>OCISS</u> Department/Division
<u>Askin</u> Last Name	<u>Carol</u> First Name	<u>Education Technologist</u> Title	<u>OCISS</u> Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

<u>Susan Tandberg</u> Signature of Agency Head or Designee	<u>Susan Tandberg</u> Print Name	<u>Coordinator</u> Title	<u>4/4/12</u> (month, day, year)
---	-------------------------------------	-----------------------------	-------------------------------------

Comment: (Use this space or an attachment for any additional information.)