



# XYZ Inc. Letterhead

**EXAMPLE**

January 1, 2006

Ethics Office  
Los Angeles Unified School District  
333. South Beaudry Ave, 20<sup>th</sup> Floor  
Los Angeles, CA 90017

In accordance with the provisions of LAUSD's Lobbying Disclosure Code, this letter authorizes Jack's Lobbying Shack to lobby LAUSD on behalf of XYZ Inc. during the 2006 calendar year.

Should you have any questions about this authorization, please contact me at (222) 333-4444.

Sincerely,

Suzy Q. Client  
President, XYZ Inc.

Note: A copy of the Client Authorization letter may be faxed to the Ethics Office at (213) 241-3319 to meet the registration deadline before the mailed letter arrives. For registration to be complete, the Ethics Office must receive the mailed letter with a postmark date no later than the registration deadline.